



Letter of Medical Necessity

Under Internal Revenue Service (IRS) rules, some health care services and products are only eligible for reimbursement from your Health Care Flexible Spending Account when your doctor or other licensed health care provider certifies that they are medically necessary. **Your provider must indicate your (or your spouse's or dependent's) specific diagnosis, the specific treatment needed, the length of treatment, and how this treatment will alleviate your medical condition.**

Advantek has developed this letter to assist you and your health care provider in providing the information we need in order to process your claim. Your provider can also submit a statement on his or her letterhead, as long as the letter includes **all** of the information on this form.

You only need to submit this form, or your provider's letter containing the same information, with the first claim you submit for the service or product. However, if the treatment extends beyond the time period listed, you must submit a form or physician letter covering the new time period. You must submit a new form each year – they cannot be approved indefinitely. Submitting this form does not guarantee that the expense will be reimbursed.

Note: All fields below are required.

<i>Date:</i>	<i>Email Address:</i>
<i>Employee Name:</i>	<i>Last 4 Digits of Employee SSN:</i>
<i>Patients Name:</i>	
<i>Diagnosis:</i>	
<i>Recommended Treatment:</i>	
<i>How will the treatment alleviate the diagnosis?</i>	
<i>Begin Date of Treatment:</i>	<i>End Date of Treatment:</i>
<i>Provider Signature:</i>	
<i>Provider Name (Print):</i>	
<i>Provider Address:</i>	
<i>Provider License #:</i>	<i>Provider Telephone #:</i>

If you have questions you may visit www.advantekbenefit.com. You can also contact one of our customer service representatives at (866) 556-7655, Monday through Friday, 8am-5pm Pacific Time or via email at support.fsa@advantekbenefit.com. **You may fax this form with your claim reimbursement request to (877) 760-7037.**

Advantek Benefit Administrators
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